

## BEACON OF HOPE 7 - CONSTITUTION

### 1. NAME

1.1 The organization hereby constituted will be called **BEACON OF HOPE 7**, hereinafter referred to as "The Beacon".

#### 1.2 Body Corporate

##### 1.2.1 The Beacon shall:

- 1.2.1.1 Exist in its own right, separately from its members.
- 1.2.1.2 Continue to exist even when its membership changes and there are different office bearers.
- 1.2.1.3 Be able to own property and other possessions.
- 1.2.1.4 Be able to sue and be sued in its name.

#### 1.3 Indemnity

- 1.3.1 No Member or Office-bearer of the Beacon shall become personally liable for any of the obligations and liabilities of the Beacon solely by reason of their status as a member or office-bearer of the Beacon.
- 1.3.2 No member or office-bearer of the Beacon shall be liable for any loss of whatsoever nature suffered by any person as a result of any act or omission which occurs in good faith while the member or office-bearer is performing functions for, or on behalf of, the Beacon.

#### 1.4 The Beacon shall comprise of:

- 1.4.1 The Founder, who shall serve as President of the Beacon and ex-officio member of the Beacon.
- 1.4.2 An Executive Board comprising of a chairperson, vice-chairperson, General Secretary, General Treasurer and a co-opted member.
- 1.4.3 An Apostolic Team comprising of members who are called into the office of the fivefold ministry according to Ephesians 4:11.
- 1.4.4 A Board of Departmental Directors who will oversee the ministry departments.
- 1.4.5 Ministry departments which will engage in various humanitarian ministry activities.
- 1.4.6 Assemblies (churches) that will be overseen by a board of Elders.

### 2 POWERS OF THE BEACON

The Beacon is a legal person and shall have all such powers to do such acts as may be necessary to accomplish the objectives contained in clause three (3), without limiting the generality of the aforesaid, it is especially provided that the Beacon shall have the power to:

- 2.2 Acquire rights and assume duties in terms of this constitution.
- 2.3 The board may assume the power and authority it needs to be able to achieve the objectives that are stated in clause three (3) of this constitution. Its activities must however, at all times abide by the law.
- 2.4 The board has the power and authority to raise funds or to invite and receive contributions to achieve its objectives as stated in clause three (3).
- 2.5 Sell, mortgage and pledge or otherwise dispose of any such property subject to the provisions



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EXECUTIVEBOARD: T.J EUROPA (PRESIDENT); Q.RBOSCH (CHAIRMAN);LMINTOOR(GENERALSECRETARY); VERNON POWELL(VICECHAIRPERSON);  
G MARINUS(GENERALTREASURER); L.BEUROPA

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of this constitution.

2.6 The board has the right to make by-laws for proper management and functioning of the Beacon, including procedures for application, approval and termination of membership.

2.7 Acquire movable, immovable property or invest in its own name and to hold such property or investments on behalf of and for the use and benefit of its members.

2.8 Institute legal proceedings and defend legal proceedings in its name.

2.9 Enter into such agreements with third parties as may be necessary to attain the objectives contained in point four (4).

2.10 The Executive shall appoint by resolution three (3) of its members to sign documents on behalf of the Beacon. One of the signatories appointed shall be the President.

2.11 At least two (2) of the signatures are required on any document in order for the Beacon to be bound legally.

2.12 Agreements entered into on behalf of the Beacon with less than the number of signatories shall be of no force or effect.

2.13 Any property acquired shall vest in the name of the Beacon and shall be held in trust on behalf of the beacon by the signatories appointed.

2.14 The beacon shall not have as its objective the acquisition of gain for itself or for any of its members and no member shall have any right the property of the Beacon by virtue of his membership.

2.15 Any income derived by the Beacon shall be utilized exclusively in order to attain the objectives contained in clause three (3).

### 3 OBJECTIVES

The Beacon is established for:

- 3.1 The purpose of creating sustainable projects through empowerment;
- 3.2 For the advancement and wellbeing of the deprived individuals and that of communities;
- 3.3 Community interactions and participation in public endeavors;
- 3.4 To create platforms for ministry;
- 3.5 To work in collaboration with other organizations with similar objectives.

### 4 MEMBERSHIP AND GENERAL MEETING

- 4.1 All participants in the programs of the Beacon and those who have the interest of the community at heart and is concerned with the activities of the Beacon shall be entitled to membership.
- 4.2 Failure to comply with the rules and regulations as set out in this constitution as well as not qualifying in meeting the criteria for membership as set out in point 4.1 of this constitution will disqualify any such person from membership to the Beacon and entitlement to its benefits.
- 4.3 Members of the Beacon must attend its annual general meeting. At the annual general meeting members exercise their right to determine the policy of the Beacon.
- 4.4 All members are required to an annual membership fee which is decided at the annual general meeting.
- 4.5 The office bearers shall be entitled to request the resignation of any member of the Beacon for any cause which brings the Beacon into disrepute, but the member shall be entitled to appeal there from, to a meeting of the members of the Beacon, which will be requested by the member in writing to the General Secretary of the Beacon, no less than twenty one (21) days before the meeting.

### 5 INCOME AND PROPERTY

- 5.1 The Beacon shall keep a record of everything it owns.
- 5.2 The Beacon may not give any of its money or property to its members or office bearers.
- 5.3 A member may however be paid for work that the member or office bearer has done for the Beacon.
- 5.4 The payment shall be a reasonable payment for the work done.
- 5.5 A member shall be entitled to be reimbursed for out of pocket expenses on behalf of the Beacon.
- 5.6 Members or office bearers of the Beacon do not have rights over the property of the Beacon other than set out in this constitution.

## 6 MANAGEMENT

- 6.1 The Beacon will be managed by the Executive Directorate. The Executive Directorate will be made up of not less than 5 members. They are the office bearers of the organization.
- 6.1 The office - bearers will be elected by-annually at the general meeting.
- 6.2 Elections shall be held for the following office- bearers: Chairperson, Vice- chairperson, General Secretary, General Treasurer and an additional Executive Member by a show of hands or secret ballot by a two-third (2/3) majority vote.
- 6.7 The office bearers will serve for two (2) years but may stand for reelection for another two year term in office for as long as their services are needed and they are willing to give their services.
- 6.8 If any member of the Executive Directorate fails to attend three consecutive Executive Directorate meetings without having applied for and obtaining leave of absence from the Executive Directorate, then the member will vacate his seat on the Executive Directorate and the Executive Directorate may find a new member to take that member's place.
- 6.9 The Executive Directorate will meet at least once a month. More than half of the members need to be present at the meeting to make decisions. Three (3) members will be sufficient to constitute a quorum.
- 6.10 Minutes will be taken at every Executive Directorate meeting to record the Executive Directorate's decisions. The minutes of each meeting will be distributed to each Executive Directorate member at least two (2) weeks before the next meeting. The minutes shall be confirmed as a true record of proceedings, by the next meeting and shall be signed by the Chairperson.
- 6.11 The Executive Directorate has the right to form sub- committees.
- 6.12 The Executive Directorate at its next meeting must ratify the decisions taken by the sub-committees should the Executive Directorate decide to ratify it. The meeting should take place soon after the sub - committees meeting.
- 6.13 All members of the Beacon shall abide by decisions taken by the Executive Directorate.

## 7 MEETINGS AND PROCEDURES OF THE COMMITTEE

- 7.1 The Beacon shall hold at least two (2) ordinary meetings each year.
- 7.2 The chairperson or two (2) members of the Executive Directorate may call a special meeting if need be.
- 7.3 Such meeting may only be called on twenty one (21) day notice to each member.
- 7.4 Such notice must set up an agenda of all issues proposed to be dealt with at the meeting.
- 7.5 Should one of the matters to be discussed be the appointment of a new Executive Directorate than not less than thirty (30) days' notice shall be given to each member.
- 7.6 The chairperson shall act as the chairperson of all Executive Directorate meetings. Should the chairperson be unavailable for whatever reason, then members present may choose one of them who will chair the meeting. This must be done before the meeting starts.
- 7.8 There shall be a quorum whenever such a meeting is held.
- 7.9 When necessary the Executive Directorate shall vote on issues. If the vote is equal on an issue, then the chairperson has either a second or deciding vote.
- 7.10 All minutes of all meetings must be kept safely and always on hand for members to consult.

7.11 The sub-committee shall report back to the Executive Directorate on its activities. It should do this regularly.

## 8 ANNUAL GENERAL MEETINGS

- 8.1 The Executive Directorate shall convene an annual general meeting as soon after the close of the Financial Year of the Beacon.
- 8.2 The Beacon shall deal with the following business, amongst others, at the general meeting:
- 8.2.1 Agree to the items to be discussed on the agenda.
- 8.2.2 Do the attendance list and record apologies.
- 8.2.3 Read and confirm previous minutes with matters arising.
- 8.2.4 Presidential report;
- 8.2.5 Chairperson's report;
- 8.2.6 Treasurer's report;
- 8.2.7 Changes to the constitution that members want to make.
- 8.2.8 Elect new office bearers.
- 8.2.9 General.
- 8.2.10 Close the meeting.

## 9 FINANCE

- 9.1 An accounting officer shall be appointed at the annual general meeting. His or her duty is to audit and check on the finances of the Beacon.
- 9.2 The treasurer shall be in control of the day to day finances of the Beacon. The treasurer shall arrange for all funds to be put into the bank account of the Beacon. The treasurer shall keep proper record of all the finances.
- 9.3 Whenever funds are taken out of the bank account, the chairperson and at least one (1) other member of the organization shall sign the withdrawal or cheque.
- 9.4 The financial year of the Beacon ends on 30th June of each year.
- 9.5 The Beacon's accounting records must be ready and handed to the director of non-Profit organizations within six (6) months of the financial year end.
- 9.6 If the Beacon has funds which can be invested, the funds may only be invested with registered institutions. These institutions are listed in section 1 of the Financial Institutions (investment of funds) Act, 1984.
- 9.7 The Beacon can get securities that are listed on a license stock exchange as set out in the Stock Exchange Control Act, 1985.

## 10 CHANGES TO THE CONSTITUTION

- 10.1 The Beacon may amend its Constitution by a simple majority vote of 70% of its members in a General Meeting, provided the proposed amendments have been made available for perusal to the members of the Beacon at least twenty-one (21) days before the General Meeting which is to consider such proposed amendments.
- 10.2 No amendments may be made which would have the effect of making the Beacon to cease to exist.

## 11 DISSOLUTION / WINDING UP

- 11.1 If upon winding up or dissolution of the Beacon, there remains, after full settlement of all its debts and liabilities, any funds or other property whatsoever, the same shall not be paid or

distributed among the members of the Beacon, but shall be given or transferred to some other organization with similar objectives as decided at the general meeting.

